



## Interim Application Guidance for Large Group Exemptions

The purpose of this guidance is to assist organizers of events over the permitted group size to prepare applications that will meet covid-19 safety protocols whilst the Public Health (COVID-19 Emergency Powers) (Phased Re-opening) Regulations 2021 are in effect. Applications must be submitted as described.

*NOTE: The online application form is currently being updated to expedite applications and processing. The new form will be in effect by 28<sup>th</sup> June 2021. Applicants are encouraged to defer submitting applications until that date as the process will be clearer and faster.*

Field	Description or definition	YCS Guidance
<b>1. Application to Ministry of Youth, Culture and Sport</b> <i>(events over the permitted group size)</i>	<p>Online application completed in full and submitted with detailed operational plan</p> <ul style="list-style-type: none"> <li>▪ Review guidance at <a href="https://www.gov.bm">COVID-19 Guidance for Events and Gatherings   Government of Bermuda (www.gov.bm)</a></li> <li>▪ Complete application: <a href="https://forms.gov.bm">Exemption for Large Gatherings (forms.gov.bm)</a></li> <li>▪ If there will be vendors (e.g. food) contact EH to ensure they are licenced vendors.</li> </ul>	<p>Apply 30 working days (6 weeks) before intended event.</p> <p>Ministry receives applications, consults Health and other agencies as needed, makes final decisions, and communicates and gazettes approvals</p>
<b>2. Delegation, teams or performers</b>	<ul style="list-style-type: none"> <li>▪ Adhere to traveller protocols. Unimmunized travellers cannot participate in events over permitted size until 15 days after arrival.</li> <li>▪ Adhere to local sport and entertainment guidance.</li> <li>▪ Teams, delegations, officials and/or performers must meet SafeKey criteria: either fully immunized (2 shots + 2 weeks) OR have a COVID-19 PCR test at least 3 days before the event (saliva or nasal)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Identify the nature of your event and follow the guidance required</li> <li>▪ If applicable, Operator must organize their own testing (outside the mandatory traveller testing) through public testing sites or a private lab or physician office</li> </ul>
<b>3. Spectators, audience, participants</b>	<ol style="list-style-type: none"> <li>1. Spectators must meet SafeKey criteria: either fully immunized (2 shots + 2 weeks) OR have a negative covid-19 PCR test within 3 days of the event (saliva or nasal)</li> <li>2. Venue capacity cannot exceed 50% of normal permitted capacity, including participants, staff and audience. Three to six foot distancing between spectators is recommended</li> <li>3. Unimmunized Travellers cannot attend large gatherings until they have a day-14 negative test result</li> <li>4. Spectators must wear masks according to relevant venue guidance</li> <li>5. Marshalls required to enforce mask wearing and distancing</li> <li>6. Multiple entrances help avoid crowds; 6ft distancing and masks during queuing</li> <li>7. Adequate hand washing/sanitizer stations provided</li> <li>8. Avoid crowding around the toilets and restroom facilities</li> </ol>	<ul style="list-style-type: none"> <li>▪ Address these points in your operational plan that accompanies your application</li> <li>▪ Require WeHealth “no notifications” status on phone</li> <li>▪ Use SafeKey at entry to verify immunization or negative test</li> </ul>

Field	Description or definition	YCS Guidance
<b>4. Risk-assessment in operational plan</b>	<ol style="list-style-type: none"> <li>1. Benefit: What is the community benefit of the event?</li> <li>2. Necessity: Is it necessary to have more than the permitted number of people for the event to succeed?</li> <li>3. Safety: Is it possible to conduct the event in a Covid-safe manner?</li> <li>4. Alcohol: Is alcohol required? Serving alcohol increases risk. Events with no alcohol are less risk.</li> <li>5. Activities: Will there be high risk activities? Good to avoid e.g. singing (aerosols), dancing (close contact), loud music (aerosols from speaking loudly and very close contact)</li> <li>6. Food: Will food be served? Eating requires removing masks which increases covid risk.</li> <li>7. Masks: How will attendees (in particular spectators) adhere to mask-wearing?</li> <li>8. Distancing: How will attendees physically distance?</li> <li>9. Duration and time: Is the event under 3 hours? Is the event during the day?</li> <li>10. Venue: Is the event in- or outdoors?</li> </ol>	<ul style="list-style-type: none"> <li>▪ Address these points in your operational plan that accompanies your application</li> </ul>
<b>5. Venue</b>	<p>Venue capacity cannot exceed 50% of normal permitted capacity, including participants, staff and audience. Three to six foot distancing between spectators is recommended. Venue has the capacity to serve the number of people the exemption is being requested for (the venue is big enough to accommodate physical distancing for the numbers, it can accommodate entry &amp; exit protocol, etc.) Include capacity numbers. A site visit may be necessary.</p>	<ul style="list-style-type: none"> <li>▪ Venue must be able to accommodate three to six foot distancing between spectators or groups</li> </ul>
<b>6. Site map or plan</b>	<p>Operator/organizer included Site/venue map/plan (Bathroom layout, traffic flow, entry &amp; exit protocols, etc.)</p>	<ul style="list-style-type: none"> <li>▪ Provide a map ideally</li> </ul>
<b>7. Staffing and Marshalls</b>	<p>Operator/Organizer has demonstrated that the event will have enough staff/personnel to manage/maintain protocols during event (the security company their using and number of persons that will be present, or names of staff or volunteers in charge of this)</p> <ul style="list-style-type: none"> <li>• Persons for entry and exit processes</li> <li>• Bathroom attendant to maintain bathroom policy</li> <li>• COVID-19 enforcement staff/officer</li> <li>• Any other necessary staff</li> </ul>	<ul style="list-style-type: none"> <li>▪ Include one marshall per 50 persons</li> </ul>
<b>8. Contact tracing details</b>	<p>The Plan indicates a contact tracing plan tailored to the event (if sports, contact tracing for spectators &amp; athletes)</p>	<ul style="list-style-type: none"> <li>▪ Require WeHealth installation on phone</li> </ul>
<b>9. Traveller controls</b>	<p>The operator has indicated adequate controls to prevent entry to unimmunized participants who may have travelled within the last 14 days</p>	<ul style="list-style-type: none"> <li>▪ Unimmunized Travellers cannot attend large events until they have a negative day-14 covid test</li> </ul>

Field	Description or definition	YCS Guidance
<b>10. Health and safety protocols</b>	Plan demonstrates the health and safety protocols for the event (where will hand washing and sanitizing stations be installed, what is the bathroom policy, what is the mask wearing policy, etc.) This should also include an emergency plan (where are the fire exits, etc.)	<ul style="list-style-type: none"> <li>▪ Illustrate on the map</li> </ul>
<b>11. Covid-19 messages</b>	Plan has demonstrated that there will be covid-19 health and safety protocol communications installed throughout the facility.	<ul style="list-style-type: none"> <li>▪ Illustrate on the map</li> </ul>